



**Academic
Remediation Form**
Office of Academic Affairs
OAA@cnsu.edu

Section 1: Student Information (completed by course coordinator and submitted to OAA)

Student Name: _____
Student ID: _____ Class of: _____ Date: _____
Course Information: Term and Year: _____ Course Number: _____
Course Title: _____ Numerical Course Grade: _____
Course Coordinator Name: _____

Section 2: Eligibility to Retest/Remediate

_____ Student received a D in the course and is eligible to retest per OAA/PASC
_____ Student received a D in the course and is not eligible to retest per OAA/PASC*
_____ Student received an F and is eligible to remediate the class per OAA/PASC
_____ Student received an F and is not eligible to remediate the class per OAA/PASC*

*Explanation for refusal to remediate: _____

Section 3: Remediation Results

_____ Student passed the First Remediation Attempt. Grade will change to C.
_____ Student did not pass the First Remediation Attempt. Original Grade remains unchanged. Eligibility for second extended remediation is determined by PASC & OAA
_____ Student passed the Second extended remediation attempt. Grade will change to C.
_____ Student remediated and did not pass the Second extended remediation attempt. Original Grade remains unchanged. Student must meet with OAA to develop an extended academic study plan.

Course Coordinator: _____ Date _____

Assistant Dean of Academic Affairs: _____ Date _____

Note: OAA will record the information above and forward the form to the Registrar for grade changes.